

ScribeDoc.Com Inc.

Reliability and Dedication Always



simplifying **IT**

Technology Partner at work for you



ScribeDoc.Com, a privately-held **minority**-owned corporation founded in the state of Virginia in 1999, is headquartered in the Washington DC metropolitan area. We are a **woman owned**, minority business certified [MBE] corporation with the state of Virginia. Founded by Sandy Kumar, it has a track record for careful planning, effective management, and efficient, timely execution.

ScribeDoc has been a reliable fast-growing provider of IT and document management services **nationwide**, utilizing technology and a dedicated team to provide high quality web-enabled services to the federal government and health care communities.

customized solutions for your business

Our extensive experience includes providing clients - from startups to state and federal agencies – with formal processes- with detailed planning that assesses risks, precise scheduling of resources, and prompt resolution of issues. Our team offers a friendly, professional partnership that ensures smooth communication with stakeholders and an excellent rapport with team members.

ScribeDoc is a reputed Federal Government Contractor and registered in the Central Contractors' Registration (CCR). Our staff successfully provides IT-related services to Federal Agencies such as the U.S. General Services Administration, to the complete satisfaction of the Agency staff. Several of our staff have DHS/public trust clearances.

CORPORATE PROFILE

ScribeDoc.Com, Inc is a proven small business, minority business certified [MBE State of Virginia] corporation and has been established since 1999 in Fairfax, Virginia. Our expertise in Information Technology has enabled us to provide **quality** service, which **guarantees** complete customer satisfaction to all our state, federal government and commercial clients.

Our approach to service has always been a strong knowledge base and customization of a streamlined reliable and efficient workflow process, which caters to the specific needs of each customer. We are a 100% customer-centric company.

- FEIN: 54-195-8370
- DUNS #: 12-126-3201 (Dun & Bradstreet)
- Incorporated in the State of Virginia in 1999 (A Virginia Corporation)-
- **12th year** in business.
- Minority Business Certified [State of Virginia]
- Woman Owned Small Business.
- Registered in the CCR – Central Contractor Registration Database
- State Government Contractor
- Federal Government Contractor
- **12 years as GSA Contractor**

www.scribedoc.com
email: sandy@scribedoc.com

PORTAL/WEB DEVELOPEMENT SOCIAL MEDIA

ScribeDoc has the expertise and the capabilities to ensure rapid, yet thorough project development for projects of any size. Whether you need enterprise wide web implementation and management or application support, we'll ensure your project is on schedule and on target. Our team keeps up-to-date with the latest development software, platforms with custom tools, state-of-the-art techniques and experience in internet technologies and database development. Complete Section 508 skill set available.

APPLICATION MANAGEMENT

Our team has expertise managing applications for over a decade. Our open-standards approach ensures smooth integration and upgrades; we'll use or adapt off-the-shelf software whenever possible to ensure cost-effective development and ease of maintenance. Full spectrum services provided using SDLC and Government standards. Ensure Section 508 compliance.

Past Performance Information:

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| Commercial | IPower LLC |
| Federal Government | GSA FAS/FSS/FTS/OGP – FEDSIM/Daston Contract |
| Federal Government | GSA-FTS - Unisys |
| Federal Government | DigitalNet/ BAE Systems |

Web Maintenance

Web Development & Maintenance,
Section 508 Compliance
Web enabled User registration for the GSA Preferred Financial system
PMO Site Development/
Online Customer Support Center